

## NY State YMCA Youth and Government 2016-2017 Program Season Deadlines and Benchmark Dates

- By December 19<sup>th</sup> all press delegates must submit a news article to the Editor-In-Chief
  - Legislative Delegates should have completed at least a second (or more) draft of their work that is ready for District Meeting presentations.
- By January 1<sup>st</sup> all legislative bills should have been reviewed by an attorney, with recommended changes completed in advance of the District Conference.
- January 4<sup>th</sup> all registration forms for the February 11-12 Bills Committee Meeting sent to District Coordinators via email.
- By January 17<sup>th</sup> all districts should have held their District Conference meeting.
- By January 17<sup>th</sup> all Bill Resource Credential forms should be completed and added to Bill Folders.
- By January 17, 2017 or earlier via email to [dcaldwell@ymcanys.org](mailto:dcaldwell@ymcanys.org) Officer Candidate profile picture and application
- **By January 18, most districts request completed delegate registration forms, bills, briefs, candidate profiles and program fees to meet the State Deadlines listed below.**
- By January 24, 2017 or earlier via email to [dcaldwell@ymcanys.org](mailto:dcaldwell@ymcanys.org)
- Electronic copy of all Bills and TR Resolutions without bill numbers.
- [Please use this Bill Template](#)
- Please save all files with the filename following the format 2016 Bill (District Number) (Topic), for example a Bill from District 1 on Eldercare would be saved as **2016 Bill District 1 Eldercare**. You do not need to be overly concerned with how specific the topic is, but this system of naming files will be very helpful.
- Electronic completed copy of all Briefs that include attorney names, team number. I need to know what district the attorney team is from. Briefs without team number are considered incomplete and out of contention for Best Brief recognition.
- Completed Brief Folders should be in the hands of District Coordinators for their review prior to the February 11<sup>th</sup> Statewide meeting.
- By January 24<sup>th</sup> all press delegates must submit a news article to the Editor-In-Chief
- February 10, 2017 delivered at Statewide Bills Committee Meeting February 11<sup>th</sup> and 12<sup>th</sup> at Camp Greenkill Bill folders (complete with Resource Credential, Memorandum of Support and copy of the bill segment they are proposing to change and 1 copy of their bill). Refer to handbook for proper folder organization.
  - [Delegation Registration form](#) (Final District Excel data sheet, can be submitted via email or using the google forms specific to your district.)
  - [Signed Parent Letter](#)
  - [Signed Health/Publicity Release](#)
  - [Signed Code of Conduct for each delegate](#)
  - [Fosdick – SanAntonio scholarship applications for current Juniors in HS](#)
  - [Dodge Scholarship application form](#)
  - [Duran Scholarship application form](#)
  - [Complete Housing forms / room assignments](#)
- By February 13<sup>th</sup> all lobbyists' must submit two intent speeches/ position statements: one pro, one con on two different State Conference Bills.
- By February 21<sup>st</sup> all press delegates must submit a news article to the Editor-In-Chief.

